

**MINUTES of NINETEENTH MEETING of THE HELENSBURGH PARTNERSHIP
BOARD held on MONDAY 3 DECEMBER 2007 at 9.15 AM in the VICTORIA
HALLS, HELENSBURGH**

Present:	Bill Brackenridge (In the Chair)
	Derek Anderson, Executive Director
	Alan Dundas, Board Member
	Vivien Dance, Board Member
	Nigel Millar, Board Member
	Ellen Morton, Board Member
	Gary Mulvaney, Board Member
Also Present:	Helen Ford, Director of Competitive Place, SED
	Andy Law, Director of Operational Services, Argyll & Bute Council
	Carys Wynn-Mellor, Argyll & Bute Council Management Trainee
	Louise Buchan, Helensburgh Partnership
Apologies:	David Campbell, Board Member

		ACTION
1	MINUTES FROM PREVIOUS MEETING HELD ON 7 NOVEMBER 2007	
	The minutes were approved as an accurate record of the meeting.	
	Matters Arising	
	The style and content of the minutes were briefly discussed and it was agreed that this needed further adjustment.	
2	BID FOR CAPITAL FUNDS FROM ARGYLL & BUTE COUNCIL	
	<p>Andy Law noted that the Area Committee would be meeting on 4 December to discuss the following:</p> <p>:</p> <ol style="list-style-type: none"> 1. to agree on a joint procurement of consultants to prepare the OBC's. 2. funding for Helensburgh - local members supported the use of the remaining £20k from the Pier Head legal fees fund. 3. scoring - to decide if the same contractor will prepare and score each OBC or commission a further contractor to validate each case. <p>Since the paper had been prepared for the Executive Committee, Directors from SED have met with Council leaders and Jim McAloon had welcomed the funding from the Council. An update was given with regards to the reorganisation of SED. Helen Ford noted that a decision about the definition of local and regional regeneration</p>	Noted

	<p>boundaries is anticipated by the end of December and that it was likely that Helensburgh would be classed as 'local regeneration'. The transfer of responsibility from SED will be on 1 April 2008.</p> <p>In a meeting between the Chairman and Dick Walsh, the Chairman re-iterated that, in the original Helensburgh Business Plan, no allowance was made for Capital Bids.</p> <p>A discussion followed about the confidentiality of the OBC if one consultant was to prepare all 5 OBC's. Helen Ford suggested the Board should obtain a copy of the Brief that would be going to the consultants in order to gain a degree of comfort over confidentiality and methodology.</p> <p>Andy Law noted that a draft brief had already been prepared. The Board agreed that Derek Anderson and Helen Ford should look over this before 20 December.</p> <p>The Chairman summarised the discussion with the following points:</p> <ol style="list-style-type: none"> 1. the Partnership Board would be happy to become the Project Board if this was acceptable to the Council. 2. the Board members agreed to go with the proposed joint procurement of the OBC. 3. the brief should include robust 'Chinese walls' within the consultancy to ensure confidentiality between towns. 4. the OBC should be scored by a separate consultant and there should be clarity with the scoring method. It was agreed that the Executive Director would prepare a letter to the Area Committee setting out these points and this would be presented at the meeting on 4 December. 	<p>Noted</p> <p>Derek Anderson/Helen Ford</p> <p>Agreed</p> <p>Derek Anderson</p>
3	MEETING PROGRAMME FOR 2008	
	<p>Derek Anderson suggested that the current structure of the Board meetings should be changed to become a private meeting only. He noted that the public generally did not attend. It was suggested that the Partnership hold a public meeting every 3 months but only if there was something substantial to report. The Board agreed that the Board meetings should be private in the future with periodic public meetings to update on progress.</p> <p>The schedule of meeting dates for 2008 was approved.</p>	<p>Agreed</p> <p>Approved</p>
4	ACTION PLAN - THE NEXT 6 MONTHS	
	<p>Andy Law noted that there had been a suggestion that SPT could be interested in a Park & Ride scheme that would focus on extending the Co-op car park. It was suggested that there might be opposition to extending the Sinclair Street car park. The Chairman suggested that</p>	<p>Noted</p>

	<p>ways into how the Co-op car park could be made bigger should be explored but that the Partnership should continue to investigate Park & Ride opportunities at Craigendoran. A discussion followed about which of the car parks to put forward in the OBC as the most favourable to develop. There are practical difficulties associated with all options.</p> <p>Derek Anderson noted that 7 questionnaires had been returned for the Pier Head Masterplan and all 7 consultants had been interviewed. Tenders have gone out and are due back on 20 December. Derek Anderson, Moira Cruickshank and Fergus Murray will score the tenders.</p>	Noted
5	SUPPORT FOR HELENSBURGH HIGHLAND GAMES	
	<p>A letter requesting Partnership funding for the Helensburgh Highland Games, was circulated. After a discussion, it was generally agreed that the Business Case submitted gave little detail about the economic impact the Games would have on the town. The Board therefore agreed unanimously not to support the Games financially. It was however suggested that the fundraisers could approach Argyll and Bute Council directly for funding</p> <p>Alan Dundas noted that the Retailers Association and Chamber of Commerce have a joint initiative for branding/promoting the town and that they would be approaching the Partnership for funding in the near future.</p>	Agreed Noted
6	ANY OTHER BUSINESS	
	<p>A letter from a leisure operator asking for a letter of support from the Partnership was circulated. This was in respect of a leisure project in the town. The indication from Development Control was that this proposal would require planning consent. The Board agreed that the Partnership could not give support to his project at this stage. Derek Anderson will prepare a response outlining this position.</p> <p>It was noted that the Civic Society is running an architectural competition for the Pier Head with a brief focussing on leisure and tourism. The Board agreed that a letter should be sent to the Civic Society explaining that the Partnership is commissioning consultants to prepare a Masterplan for the Pier Head.</p>	Agreed Agreed
	Meeting closed at 1045.	